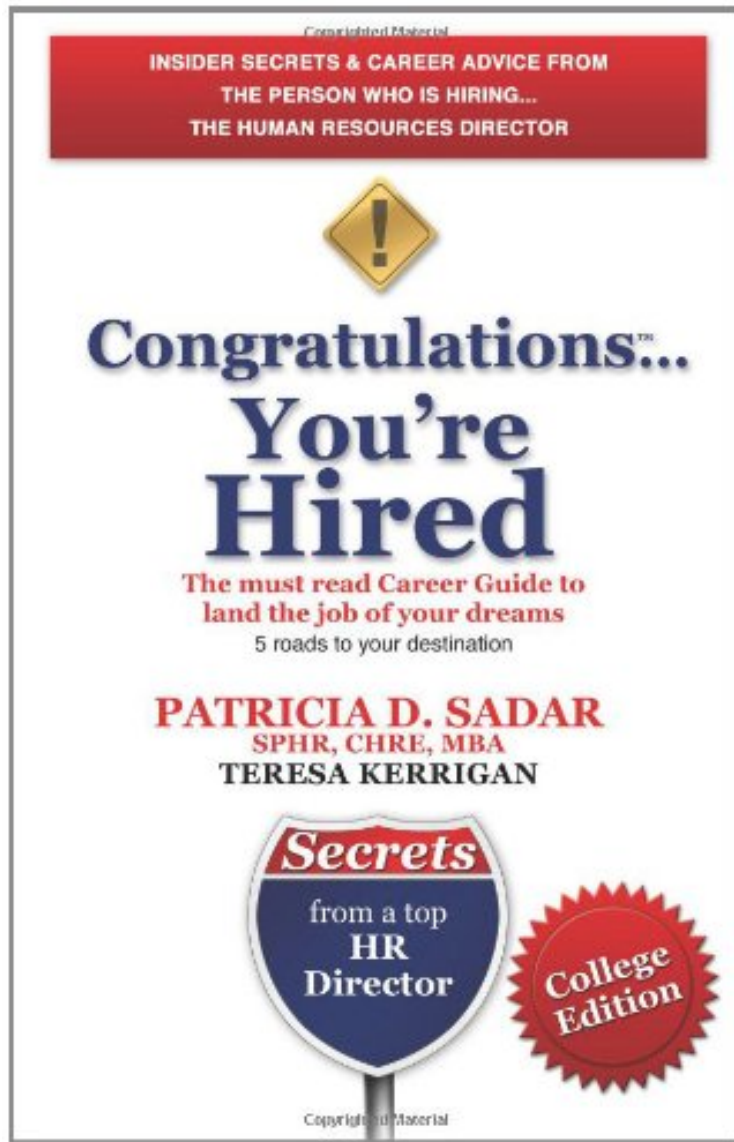


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About the AuthorPatricia D. Sadar, SPHR, CHRE is an adjunct professor at Florida International University and University of Phoenix. She has also instructed Human Resources classes for the AHMA. Throughout her career, she has given her employees, colleagues, friends, and students valuable career advice, now you too can get the inside scoop! She is President and founder of People2strategy, an international HR Consulting and Training firm. She is also co-founder and Managing partner of Congrats books Inc. and Train-it-in-Ten. She has worked and successfully coached thousands of employees, students, and business executives. Co-Author Contributor Teresa Kerrigan is co-founder and Managing partner of Congrats books Inc. and Train-it-in-Ten. She is President Founder of Impact Consultancy Group, a boutique consulting and training firm headquartered in North America with operations also in Spain and Ireland. She designs and facilitates Customer Service, Leadership programs, and Computer Based Training solutions. Her experience covers both the public and private sector and includes several leadership and corporate training roles with international organizations in the hotel, leisure, and cruise vacation industries.