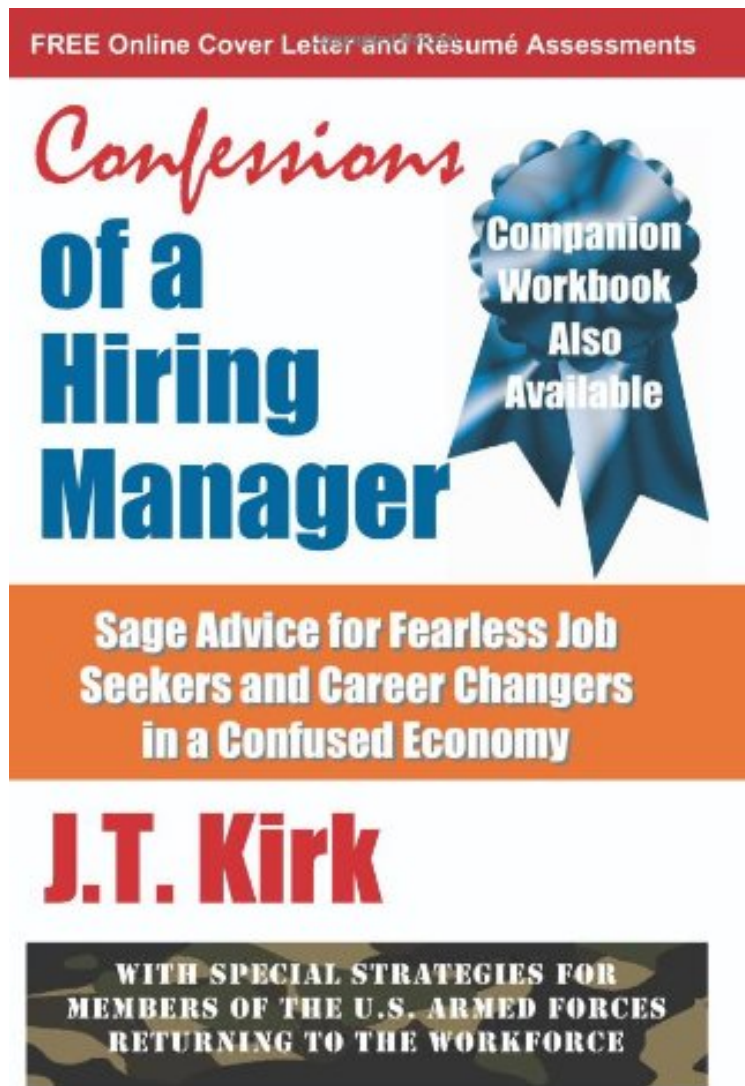


(Download) Confessions of a Hiring Manager: Sage Advice for Fearless Job Seekers and Career Changers in a Confused Economy

Confessions of a Hiring Manager: Sage Advice for Fearless Job Seekers and Career Changers in a Confused Economy

J T Kirk

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J T Kirk : **Confessions of a Hiring Manager: Sage Advice for Fearless Job Seekers and Career Changers in a Confused Economy** before purchasing it in order to gauge whether or not it would be worth my time, and all praised Confessions of a Hiring Manager: Sage Advice for Fearless Job Seekers and Career Changers in a Confused Economy:

0 of 0 people found the following review helpful. Great AdviceBy Lily RainesJ.T. Kirk provides more than 20 years experience as a hiring manager in the pages of the book for job seekers and for those who are looking for a career change.Different chapters in the book include:- Rsums - tips on making yours stand out- Cover letters - what works, what doesn't- Developing strategies for either a job search and/or career change- Supplemental documentation- Interviewing techniques- Other available options such as temporary jobs- Veterans transitioning back into the civilian market.Mr. Kirk does not guarantee employment simply on the basis of reading his book. He does, however, provide job seekers the right tools to have a greater chance of success. Those tools are provided based on his many years of experience as a hiring manager. A wise job seeker will read the book and apply the advice in his or her own job search.

Confessions of a Hiring Manager is not just another book on getting a job: the market already is saturated with such books by business writers, resume writers, and career coaches with advice on how to write an attention-grabbing cover letter and resume, or how to ace the interview. While the efforts of such professionals may provide some help and value, it is the hiring manager who ultimately determines who gets hired. The perspective of the hiring manager offers valuable insight into unwritten corporate hiring practices and guidance on how to address the needs of the organization. Resume writers or career coaches offer a perspective of being on the outside looking in; the hiring manager is already on the inside and knows the subtleties that give one candidate the edge over others who may be equally qualified. Veteran hiring manager J.T. Kirk provides insight into those qualities hiring managers need and want in addition to the requisite skills, experience, and knowledge prospective candidates offer. Kirk shows job seekers and career changers including military veterans returning to the civilian workforce how to package their work history into a Professional Skills, Knowledge, and Experience Portfolio (PSKE Portfolio™) that separates the value-add candidate from all other applicants. In addition, he shares strategies for negotiating the best possible compensation package without leaving money on the table. Confessions of a Hiring Manager offers a view from the other side of the desk that reveals the perspectives, presuppositions, and expectations hiring managers have of people looking for a job or a new career. While resume writers and career coaches may give you a fish to feed you for a day, Confessions of a Hiring Manager teaches you how to fish so you can feed yourself for a lifetime.

"Confessions of a Hiring Manager offers job seekers advice on getting the hiring manager's attention and provides great insight for hiring managers to ensure the best candidate gets the job. Although written primarily for job seekers and career changers, the excellent perspective from J.T. Kirk will help hiring managers and HR personnel improve their hiring process from job posting to final offer." --Kate Katlin, Kate Katlin Associates Executive Recruiters"J.T. Kirk has written the ultimate guide for properly positioning yourself for a job offer in this or any economy. No question is left unanswered in the process and the job seeker receives valuable and powerful perspective from a hiring manager. From cover letter to compensation negotiations and from resume structure to interviewing strategy, this book covers it all. This is a comprehensive guide for professionals interested in paving the path to an offer." --LaDonna Wernli, CFE, PHR; Human Resource Manager, Association of Certified Fraud Examiners (ACFE)"The information in this book gives job seekers a distinctly competitive edge, especially in today's job market. I highly recommend it!" -- Brian Jud, author of Job Search 101, Coping With Unemployment, and The Art of InterviewingAbout the AuthorJ.T. Kirk has more than 20 years experience in various marketing, technical, and communications hiring manager positions for Fortune 500 technology, research, and energy companies. He has reviewed more than 1,000 resumes and cover letters, and has conducted hundreds of interviews of job applicants for a variety of available positions. Confessions of a Hiring Manager represents his insights into how anyone can shorten the time required to get that next job or career by following his tried and true advice. J.T. Kirk now writes books on job and conducts workshops on career and job strategies, and provides personal one-on-one collaboration with individuals who desire a transition to new jobs or careers.